

Maxwell Area Community Center Space and Rates

Building may be rented from 8 am to 12 am

Premises must be cleaned and vacated by 12 am. Unless paying an early set up fee of \$50 –

Renters are no longer able to set up the day or evening before.

	Damages DEPOSIT	RENT
Great Hall & Dining Room (Seats 300)	\$300	\$300
Great Hall only (Seats 230)	\$300	\$250
Dining Room only (Seats 50- does not include Kitchen access)	\$300	\$50
MACC Board Room/ Senior Room (Does not include Kitchen access)	\$300	\$40 half \$60 full
Kitchen Rental add on (Includes all dishes, serving ware, roaster pans, appliances)	\$300	\$40
Entire Building	\$400	\$400

Deposit WILL BE FOREFEITED if tables/chairs are not cleaned off or put away, garbage taken out, AC/Heat turned back down, excessive garbage left outside the dumpsters, dishes not put away, and doors locked.

Kitchen Rentals – any missing or broken items will result in loss of deposit.

In the case of a renter arriving and an item was broken –
please contact me ASAP. 515.480.7426

**Deposit WILL BE FORFEITED if a renter uses a non-contracted space.
For instance, if you rent the Board Room – but set up and use the
Main Hall, you automatically forfeit your deposit.**

We also have Wi-Fi access! Speaking podium and microphone also available.

EXTRA EXTRA-- rentals

Privacy Trellis \$25

Wooden rustic Barn Door (backdrop) \$10

Black bar and side tables \$50

Crystal Farmhouse Drink Dispensers \$5 ea

White round tablecloths \$1 ea – (you will have to steam wrinkles out with our provided steamer)

White rectangle tablecloths \$1 ea – (you will have to steam wrinkles out with our provided steamer)

White chair covers \$1 for (8) – (you will have to steam wrinkles out with our provided steamer)

Burgundy chair sashes \$1 for (8)

Mason jar center pieces \$1 (8)

32" flat screen TV \$15

Don't want to put tables & chairs away??

Hire a school group! \$100, this can be payable to their school activity fund.